



EMPLOYMENT APPLICATION

Application Date: _____

Last Name First Name MI

Street Address Apt #

City State Zip Code
() ()

Home Phone Cell Phone

Email Address

Position Applying For Date Available

Hours Available to Work

Are you eligible to work in the U.S? (Please Circle) Yes No
If hired, you must provide proof of identity and eligibility to work in the United States

Are you sixteen (16) years of age or older? (Please Circle) Yes No
If younger than eighteen (18) and hired, you must provide valid working papers. All PCAs must be 18 years of age or older.

Have you ever been convicted of a crime (Felony or Misdemeanor)? Yes No
If you answered 'yes' and have been convicted of a felony or misdemeanor, please provide additional information below, such as the crime(s), dates(s), court location, sentencing information, disposition of sentence, and rehabilitation completed. Please note that a 'yes' answer does not necessarily disqualify an applicant from employment. Factors that will be taken into account include the nature of the conviction as it relates to the job applied for, the amount of time that has elapsed since the conviction and/or completion of sentence, and the seriousness of the offense. The company reserves the right to reject individuals for employment based on job-related convictions.

EDUCATION

High School	Did you graduate or receive a general educational development diploma (GED)? (Please Circle)	Yes	No
Diploma	(Please Circle)	HS Diploma	GED
Address _____			

College or Other School	Did you graduate from college/ other school? (Please Circle)	Yes	No
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College/Other _____	Number of years _____
Address _____	
Major _____	Type of Degree _____

PREVIOUS EMPLOYMENT (Start with your most recent employment)

Company _____	Phone () _____	
Address _____		
May we contact this employer? (Please circle)	Yes	No
Start Date _____	End Date _____	Wage \$ _____ /per _____
Reason(s) for leaving _____		
Responsibilities _____		

Company _____	Phone () _____	
Address _____		
May we contact this employer? (Please circle)	Yes	No
Start Date _____	End Date _____	Wage \$ _____ /per _____
Reason(s) for leaving _____		
Responsibilities _____		

Company _____	Phone () _____	
Address _____		
May we contact this employer? (Please circle)	Yes	No
Start Date _____	End Date _____	Wage \$ _____ /per _____
Reason(s) for leaving _____		
Responsibilities _____		

WORK RELATED EXPERIENCE/LICENSES/CERTIFICATIONS

Please list all relevant information: _____

REFERENCES (Work related preferred)

Name _____ Relationship _____
Position/Company _____ Phone () _____

Name _____ Relationship _____
Position/Company _____ Phone () _____

Name _____ Relationship _____
Position/Company _____ Phone () _____

DISCLAIMER AND CERTIFICATION

I hereby certify that all the information I have provided on this Application for Employment Form is accurate and complete to the best of my knowledge. I understand that any misrepresentation or omission of facts will disqualify me from further consideration of employment, withdrawal of any offer for employment, or termination of employment, if hired.

I authorize verification of all of the information I have provided on this Application for Employment form as well as any additional information needed to consider my application for employment. I authorize all previous employers, educational institutions, references, and other persons who have knowledge of me or my records to provide any and all information pertinent to my employment and release the same from any liability resulting from providing such information. I also release this company and its employees from all liability for any damage that may result from reliance on the information furnished.

If employed, I agree to abide that, if hired; my employment is for no definite period and may, regardless of the date of payment of my wages or salary, be terminated by myself or the company at any time with or without cause or notice. I further understand that the policies, procedures, rules, and benefits contained in the employee handbook, benefit plans, and other written documents should not be considered an employment contract for any period of time.

Applicant Signature

Date of Application